

IPSS Steering Committee Meeting
02.20.20

Attendees: Mark Coyne, Umma Fatema, Abbie Cain, Jason Unrine, Chris Barton, Carlos Rodriguez Lopez, Bruce Downie, Rebecca McGrail, Carrie Knott

- I. Seven individuals applied or accepted for Fall 2020
- II. Same amount of block funding for 2020-2021 – \$23,118
- III. Outstanding budget items
 - a. Nominations for outstanding students are due March 6th
 - b. \$1,500 remaining in the budget
- IV. Handbook updates – policies do not reflect actuality
- V. Time to degree issues – two students targeted in IPSS
 - a. PLS 767 grades should reflect progress; may begin to see evidence required by Graduate School
 - b. Review language that will lead to expulsion – should be a committee level consensus for a satisfactory or non-satisfactory grade (as directed by the committee, the advisor will submit the grade)
 - c. Fifth year after qualifying exam requires DGS request for extension – should only be requested as directed by majority of the committee
 - d. Leave of Absence is an option
- VI. Language requirements – defined by individual specialization but will have to be supported
- VII. Overall program assessment
 - a. Learning outcomes – skills, knowledge, communication, professionalism
 - b. Curriculum mapping – M.S. separate from Ph.D.
 - i. There must be a distinct difference between programs
 - ii. What are we teaching and why? How are the M.S. and Ph.D. programs different?
 - iii. Have faculty instructors complete the map for their courses; provide guidance on the options (Introduced, Emphasized, Reinforced, Applied)
 - c. Progress reports can be used to map the outcomes to the courses and create benchmarks
 - d. Assessment plan due in April 2020
 - e. What do we expect of M.S. vs. Ph.D. in terms of metrics of productivity?
 - f. Mark will put together a draft to share with everyone