

IPSS Steering Committee Meeting

12.07.20

Attendees: Mark Coyne, Jason Unrine, Carlos Rodriguez, Alayna Jacobs, Bruce Downie, Jian Yang, Erin Haramoto, Tony Stallins, Ole Wendroth, Rebecca McGrail, Abbie Cain

I. Updates on Budget and Enrollment

- a. New international graduate students – still a hang up with visas/entry into U.S. (China, Iran, Schengen, Ireland, and United Kingdom)
- b. Enrollment

Student	Advisor	Term
River Dowell (withdrew)	Ray Smith	Fall 2020
Chelsea Maupin	Krista Jacobsen	Fall 2020
Victoria Adkins	Rachel Rudolph	Fall 2020
Zoe Schroeder	Seth DeBolt	Fall 2020
Kent Pham	Luke Moe	Fall 2020
Ashwini Shivakumar	Tomo Kawashima	Spring 2021
Vijyesh Sharma	Tomo Kawashima	Spring 2021
Upama Dev	Luke Moe	Spring 2021
Sapana Pandey	Rachel Rudolph	Spring 2021
Benjamin Russak-Pribble	Rachel Rudolph	Spring 2021
Paul Cockson	Garrett Owen	Spring 2021
Yan Zhou	Ling Yuan	Spring 2021
Fatemah Sharivar	Ole Wendroth	Spring 2021
Echo Gotsick	Ray Smith	Spring 2021

- c. Awards
 - i. RAA Awards (\$750 IPS Block Funding Match)
 1. 6 recipients
 - ii. UK Women's Club Fellowship Award – Alayna Jacobs
 - iii. Chinese Science Award – Congming Zou
- d. Program Notes
 - i. ESEE proposal
 - ii. New DGS – Ole Wendroth starting July 1
 - iii. M.S. Program Change – now requires 30 credit hours with 6 credit hours of PLS 768 contributing to the original 24 hours of curriculum
 - iv. Dean/Associate Provost Search – apps due December 10th
 - v. Requests for Progress Reports and Peaslee Award will come out in February
- e. Block funding - \$23,118
 - i. \$19,368 remaining
 - ii. \$3,350 committed to awards and enrichment
 - iii. \$16,018 allocated to GSA, Travel/Meetings
 - iv. Remaining funding could go to students based on publications from the year – what else could we do?
 1. Call for research projects – make the call specific so the advisor isn't being funded
 2. Page charges – would require that the publication has already been submitted (doesn't work as well for master's students)
 3. Could divide the remaining funds evenly among the students

4. Allocate a portion for publications and the remainder divided – publication requests due April 1st
- II. Environmental Science and Ecosystem Ecology
 - a. Should be approved by the end of December – will be active Fall 2021; Forest Science will disappear
 - III. Graduate Student Symposium
 - a. 4 sessions throughout the day with 5 talks per session
 - b. Posters will be handled via breakout rooms during the lunch break
 - i. Digital versions will be shared a week in advance
 - c. We need judges for the posters and talks
 - d. Abstracts will be due on January 8th and the symposium will be January 22nd
 - e. Can the Sparks/Witt fund supplement awards this year?
 - IV. IPS 610/625 Changes
 - a. IPS 610 – Given the option, most students chose to attend remotely – Mark is considering a change to online for the future
 - b. IPS 625 – next Fall 2021 will follow in Dave Van Sanford’s footsteps but will be offered immediately again in Spring 2022 to take advantage of the Farm Machinery Show in Louisville (have faculty attend and discuss in front of machinery how it is used in their programs)
 - V. Courses
 - a. Put out recommendation to departments on course offerings
 - i. Balance between Fall and Spring
 - b. Focus on 600- and 700-level classes
 - VI. Student Handbook
 - a. GSA flow chart/checklist of the program
 - b. Is a proposal required? The milestone report appears to be required – should we change this?
 - c. List of courses, when they were offered, and enrollment numbers
 - VII. DGS Transition
 - a. Mark’s teaching schedule in Spring is very busy
 - b. Ole will be added as administrator in Apply UK
 - i. Dossiers get sent to the faculty when they are received by the program
 - ii. Excel spreadsheet of what occurs and when
 - iii. February/March will send templates of letters and documents
 - iv. Fall 2021 international students will be accepted by July 1 but something domestic students may still come through after that time
 - VIII. Next meeting in February 2021